



WARRENHEIP PRIMARY SCHOOL

93 Warrenheip Road

WARRENHEIP 3352

Telephone: 5334 7294

Mob: 0409 821 623

warrenheip.ps@education.vic.gov.au

2nd February 2024

Dear Parent/Guardian,

Warrenheip Primary School is looking forward to another great year of teaching and learning and would like to advise you of our school's voluntary financial contributions for 2024.

Schools provide students with free instruction to fulfil the standard Victorian curriculum and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students.

We want to thank you for all your support, whether that's through fundraising or volunteering your time. This has made a huge difference to our school and the programs we can offer.

Within our school this support has allowed us to provide a wider offering of subjects and special curriculum experiences, and a wider variety of learning and play spaces.

For further information on the Department's Parent Payments Policy, please see a one-page overview attached.

Please complete Page 2 where indicated and return to school as soon as possible.

Yours sincerely,

Johanne Reyntjes
Acting Principal

Catherine Gill
School Council President



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Curriculum Contributions - items and activities that students use, or participate in, to access the Curriculum	Amount
Stationery Packs Years 3-6	\$50.00
Online Subscriptions – Purple Mash Mathletics	\$10.00 \$32.00
Swimming and Water Safety Program	\$50.00
School Sports Victoria membership	\$ 2.00
School grounds maintenance and improvements – any amount would be appreciated.	\$
Total Amount	\$

Warrenheip Primary School offers a range of items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides in order to deliver the Curriculum. These are provided on a user-pays basis.

Extra-Curricular Items and Activities

Extra-Curricular Items and Activities	Amount	Purchase (Please tick)
All costs are approximate at this time and will be updated when finalised		
Circus Challenge Incursion	TBA	
Camp	\$100.00	
Other excursions to be scheduled		
Total Extra-curricular Items and Activities		\$

Total Payments	
Curriculum Contributions	\$
Extra-Curricular Items and Activities	\$



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Payment methods

Warrenheip Primary School accepts cash via the General Office, or

BPAY

Your family reference number is located at the bottom of your family statement. Please contact the school if you require a copy of your family statement.

EFTPOS

Payment at the office is welcome.

Financial Support for Families

WARRENHEIP PRIMARY SCHOOL understands that some families may experience financial difficulty and offers a range of support options, including:

- the Camps Sports and Excursion fund (CSEF) - \$125.00 per child per year.
- State Schools Relief
- Payment plans arranged with your School

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, please contact the Principal, Warrenheip Primary School.

Phone: 5334 7294

Email: warrenheip.ps@education.vic.gov.au.

Refunds

Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payment Policy and Guidance, Financial Help for Families Policy and any other relevant information.

PARENT PAYMENTS POLICY

ONE PAGE OVERVIEW



FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the school.



PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.